**cParacombe Pony & Equestrian Club Inc.**

**Committee meeting minutes held Monday 22nd August 2016**

Meeting Opened 7.05

**Present**

Rosemary Drury, Jackie Gouldhurst, Karen Lownds, Kim Thompson, Helen Coleiro , Julie Nelson, Brett Nelson , Rebecca Jeyaseelan, Lisa Brinkley

**Apologies**

Christine Drodge, Emi Schutz, Lisa Pickering, Tamica Nelson.

**Confirmation of previous minutes**

Passed; Lisa B Sec; Kim Thompson

**Treasurers Report**

Total in Bank as at 31/7/2016 $8788.94

Total Income $1325.00 Total Expenses $129.44

Passed; Jackie Sec; Lisa B

**PRG Report**

Tour Down Under will finish in Paracombe on Wednesday 18th January.

**Zone Report** – Jackie attended.

No change to Zone committee positions.

Megan & Lemara qualified for State Champs

Prelim coaching assessment being held in September at Pegasus.

Horse& carriage driving training being held in October $90

**EVENTS ATTENDANCE & RESULTS**

Maddy Thompson, Megan Vandenbrock & Lemara Edwards attended Zone Finals

Maddy Thompson 2nd place in Pony Clubber of the year 13-17 years

Megan 4th Pony clubber of the year C grade & Lemara 3rd Senior horse of the year C grade

**Correspondence In**

Lots of emails selling and advertising things, these were forwarded to members and need to be hung on notice board.

Active club program now open – pass onto Christine.

Declaration of child safe environment received from SAPCA.

Email received and read from Chloe resigning from the club and as Zone rep, due to Work & Uni commitments.

Horse deal diary’s order form. No one seemed interested.

**Correspondence Out**

Nothing of importance, mainly replies to emails.

**MEMBERSHIP**

Paid members - 28 Riding members(20 Juniors 8 Adults) 1 EA member & 8 financial members

**RALLIES**

September 18th – Flatwork & Jumping being arranged. Instructor to be sought.

Rebecca explained she had a conversation with Greg Bailey to check who we can use to instruct. (Instructors being paid must have own insurance and volunteer instructors can be used anytime)

**HOUSEKEEPING /GROUNDS**

1. Suggestion made we need a horse wash bay as members washing horses in the same spots causing mud.
2. Noted Lisa P seems to have 3 horses in the paddock again.
3. List of thing we could apply for through Active club program. Mower, another cross country jump, obstacle for obstacle course, wash bay, fencing, sand for arena.

**Any Other Business**

1. Megan & Lemara asked if the club could pay their entry fees for the State champs $90 each as Jackie has to send in the entry forms. Decided yes and Kim proposed & Lisa seconded that they only have to reimburse the club ½ of the entry Fees.
2. Jackie volunteered to be our Zone rep, Rosemary volunteered to go if Jackie couldn’t.
3. Rebecca voiced concern over the position of the cross country jumps along the fence line (north side of paddock) being too close to the fence. Decided to do a Risk assessment of the grounds - on Saturday 3rd September at 3pm. Suggested we could ask Jed to design a short X country course and make suggestion re jumps.
4. Lengthy discussion had re Policy “Use of PPC grounds outside of rallies and who can instruct on the grounds.

* Decision made by the committee was that anyone wanting to instruct on the grounds must hold appropriate Professional  Indemnity insurance to cover the activities they are teaching and provide a copy of their “Certificate of currency” before they instruct or hire the grounds to instruct.
* Rosemary to write and send email to Dale Flynn explaining the decision, as we know he has not got insurance.
* Policy written by Lisa to be reworded and updated.

1. Rebecca asked to hire grounds for a day in September (to be announced) she will provide Jackie with her current insurance “Certificate of currency”

Next meeting Monday 26th September at Hall Meeting closed 9.14