**Paracombe Pony & Equestrian Club Inc.**

**Committee meeting minutes 24th May 2018**

Meeting Opened at 7.34pm

**Present**

Lisa B, Karen, Rosemary, Helen, Jackie, Christine.

**Apologies**

Lisa Pickering

**Confirmation of previous minutes**

Passed Karen Sec Christine

Business arising

Agistment policy update – Lisa explained some updated sections, and is ongoing.

Discussed duty of care to horses by all & add clause in regards to fire.

Agistment fee rise discussed and will need revisiting and confirming.

Compulsory vaccinations discussed - Voted and passed to add to policy.

**Treasurers Report**

As per Balance sheet. 30/4/2018

In Bank $9145.53 Total income for the Year $11479.22 Total Expenses for the Year $11835.61

Passed; Christine Sec; Lisa B

Bills presented for reimbursement - Shed $699.00 Cement & gate clip $22.60 Travel mugs $24 total $745.60

Cheque received from Insurance $737.00

**PRG Report**

Nothing to report

**Zone Report**

Training day program. Put on facebook & website.

Jackie asked and confirmed Maddy is qualified to try out for zone team at state finals.

**Correspondence In**

Various emails – passed on

**Correspondence Out**

If anything passed on via email

**Rallies**

June 17th – Forest trail ride.

July 15th – Games with Sue Young followed by Lunch & AGM at 1pm

August 19th – Chari-Lee if available

**Housekeeping & grounds**

SAR Bobcat organised for sand relocation on the arena.

Garden Shed ordered, arrived & ready to be put up.

Paddock needs spraying for Salvation Jane – Lisa P has organised B Dearman to do again.

**Other Business**

Rosemary proposed – New wording to Use of Grounds policy, discussed and all agreed to change and name policy . Doc.P001 24/5/2018 & upgrade Website.

Rosemary proposed – Thankyou gift be bought and presented to Gordon for all the hard work and help done at the club around the grounds and in the canteen. Passed. Christine will arrange - present at AGM

Helen agreed to pay $100 for the trailer.

Arena lights use $ per hour – Lisa B will work out.

Next meeting Thursday 28th June. Meeting Closed 8.50pm