**Paracombe Pony & Equestrian Club Inc.**

**Committee meeting minutes held Monday 26th September 2016**

Meeting Opened 7.04

**Present**

Rosemary Drury, Jackie Gouldhurst, Lisa Pickering, Kim Thompson, Julie Nelson, Brett Nelson , Tamica Nelson, Christine Drodge, Lisa Brinkley

**Apologies**

Helen Coleiro, Emi Schutz, Rebecca Jeyaseelan.

**Confirmation of previous minutes**

Passed; Kim Thompson Sec; Lisa Brinkley

**Treasurers Report**

Total in Bank as at 31/8/2016 $9472.81

YTD Total Income $2937.05 Total Expenses $2357.18

Passed; Julie Nelson Sec; Lisa Pickering

**PRG Report**

Nothing to report

**Zone Report** – Rosemary attended.

Metro Zone Gymkhana Program handed out – to be held 23rd October at Northern Hills PonyClub & would like a Raffle prize donated from each club. Decided to donate $50 voucher from Hooves Paws & Claws. Christine to get and post to Northern Hills.

State Championship training attended by all, Megan & Lemara picked and going.

**Correspondence In**

Lots of emails selling and advertising things, these were forwarded to members.

Pony Club Q & A attendance for. Jackie & Rosemary decided they would attend.

**Correspondence Out**

Nothing of importance, mainly replies to emails.

Rosemary wrote and send email to Dale Flynn - no reply

State Nomination forms for Lemara & Megan. Girls helped Jackie with details.

**EVENTS ATTENDANCE & RESULTS**

No Events

**MEMBERSHIP**

No new members

**RALLIES**

September 18th – Horse Archery - Postponed due to weather & grounds being wet. New date 8th October, not normal Rally day but want to do anyway.

October 23rd – Chari-lee Hoad – Flatwork & Jumping

November 20th – Chari-lee Hoad - Flatwork & Jumping

**HOUSEKEEPING /GROUNDS**

Risk assessment of the grounds carried out by Jackie, Kim & Rosemary on 3/9/2016.

List of risks distributed to committee members to review, and discussed.

A lot not able to fix until we can get in the back paddock with vehicles so a lot will be on going.

1. Uneven surface in second arena- decided - Lisa P will ask Simon Hoff for quote to level arena and then we will encourage grass/couch to grow on sand making for soft even surface.
2. Unsafe fencing around the springs/soggy areas in the paddock. – decided – fence areas and plant with trees & shrubs suitable for the wet ground. Kim Thompson to contact fencing people to get quote for putting in posts only.
3. Design needed for short Cross country course. Decided better to have 10 good safe jumps incorporated into a permanent course. (Maybe Jed would design a course for us. Rosemary to ask)

Lisa Pickering proposed the club purchases a brush cutter / Whipper snipper to be used around the grounds. Agreed by all to get quotes and go from there. Maybe spend around $280 - $300

More Electric fence tape needed to finish around the paddock and between Holding paddock & main paddock. Lisa Pickering will purchase & the club to reimburse. Kim Thompson knows where she can get insulators donated we can use.

**Any Other Business**

1. Active club program Grant filled out by Christine & will be sent off.
2. Policy “Use of PPC grounds outside of rallies” Updated by Rosemary and emailed out to committee since last meeting for review. Any changes were made and all happy with, now needs putting on web site.
3. $70 received from Rebecca for hire of the grounds.
4. Jackie to distributed club membership cards for this financial year.
5. Note; Rosemary sent Dale Flynn an email concerning hire of the grounds and didn’t get a reply.
6. When doing the risk assessment, also noted were jobs around the grounds that needed doing. List of jobs distributed to committee members to review. These jobs will be on going and done when members have time.
7. As quite a few posts need putting in around the grounds (ongoing decisions to change fencing & erect fencing from previous meetings) decided to get a quote and have someone put them in. Members could do the fencing more easily if the posts were already there.

Next meeting Monday 24th October at Club Meeting closed 8.15