



**Paracombe Pony & Equestrian Club Inc.**

Committee meeting minutes 25<sup>th</sup> of March 2013

Opened at 7.10pm

**1. Attendance-**

Carley, Karen, Mary, Jackie, Rosemary, Sonia (apologies late 10 minutes), Nicola (minute taker).

**2. Apologies –**

Nelson's, Lisa P, Emi, Lisa B, Helen.

**3. Confirmation of previous minutes**

The PPEC committee accepts the previous minutes [25<sup>th</sup> of February of 2013] as presented.

**Moved: Karen      Seconded: Nicola      Carried: Sonia**

**4. Business arising from previous minutes**

Fencing -Mary called Peter and stock was arriving from Melbourne. Mary will follow up after Easter.

Painting club rooms - Carley will paint after Easter

Member's packs are all done; they are in the filing cabinet in the clubrooms. We need a list of who needs one to give out at the next rally, including current members. Jackie will get this organised.

Flyers are in the process of being designed by Emi - Nicola will email to chase up.

Paper towels in toilets - done

June rally - Karen will chase up with Steve Brewster and Kersbrook indoor arena as an option.

Sign for shed stating items to be packed away and securely locked - Carley done

Lock for shed - email has been sent out. Members to contact Carley for the code if needed. Old lock has been cut off at the other end of the shed. Door at the far end is dodgy - Barry will look at this.

Lisa B to chase up indemnity waiver from Sunnybrae.

Cheque received for warm up arena \$3883.53 + \$200 from everyday account.

Rosemary will chase up a 'formal' quote for warm up arena.

## **5. Reports**

### **5.1 Treasurers report**

Not presented due to Lisa B being absent

### **5.2 P.R.G Report**

Next meeting 15th of April -Jackie and Carley will attend, Lisa B maybe back by this date too.

Mary mentioned should we have the holding pen closed and used only as a 'holding' pen?

It was discussed should we have a new PRG rep that can attend both PRG meetings and our committee meetings so minutes/ideas can be reported to us? OR can they send us a report, just a small note in writing and send a copy of their minutes to us. We will also send a copy of our minutes to them. (Jackie will send these to Juliette via Carley).

### **5.3 Metro zone**

Carley and Jackie attended the last meeting.

There seems to be a clash with the zone dates and our rally dates.

We had originally changed our dates so we didn't clash with other clubs rallies and now we are clashing with metro dates.

If we have members qualifying for zoned events we are more than happy to help with set up but our club is such a small club at the moment we don't have any participating members.

We do have our lunchtime blurb about what is coming up with metro zone etc and we do advertise on our whiteboard, so the options are definitely displayed among the Paracombe members.

Carley suggested push advertising of our club rallies.

## **6. Other Business**

### **6.1 Fencing of springs and wells**

Peter will get back to us with a date when he will be doing the wells – Mary will contact him after Easter to confirm.

Mary expressed that we should make the spring a water jump but a professional engineer would have to come out to set it up.

If we went ahead and organised a trench, would this help with keeping this area drier and safe still for agistees to agist in winter?

Agistees will put a more secure temporary fence eg star droppers etc around this on the working bee day to make this 'spring' more secure.

### **6.2 Reversing the gate from paddock to tie up area, is this an option?**

The feedback from agistess has been this is quite awkward to get the horses/ ponies in and out of with the old fence post being in the way causing them to walk the horses / ponies through the 'trench drain' with big hole next to it.

Rosemary will ask Rick to remove the old post. This post is stopping the gate from opening inwards. This will make for safer entry with horses / ponies to enter paddock / cross-country course.

### **6.3 Money from old pony club**

We would like to take this opportunity to say 'Thank You' to Colin Ferguson for his help with this matter. Karen will organise a card to be sent to Colin.

#### 6.4 Grant applications

Has to be matched 50/50 by the club.

Can be matched with volunteered labour.

Carley has contacted the appropriate people re: filling out the grant.

Carley has completed majority of the form but would like some help completing it. We will run through this at the working bee.

Arena and electricity would be the two main things that we would like to apply for

Brett has been emailed re: electricity quote from PRG.

Carley will get additional electrical quotes, separate quotes for canteen and lights.

We need a letter from council to say that we don't need planning permission for the arena (to upgrade the current arena).

Lets look at this grant as an experience and if something comes of it then we will be very lucky. There will always be a second round offer or next year.

Sonia will check what member of parliament we are under and let Carley know so we can obtain a letter from them.

#### 6.5 Wall of the warm up arena

Mary suggested we should look at the wall of the warm up arena for slashing etc will look at this on the working bee date.

#### 6.6 Cleaning out storage shed

Carley spoke about cleaning out the storage shed and taking the scrap metal away for cash for the club. Carley and Nicola will go through and sort this. We can chat about what 'is rubbish' and what is 'not' at the working bee before we dispose of it.

### 7. Rallies

**14th April** rally Leanne Haywood doing jumping, show jumping and cross country.

We need to have a working bee to be prepared for this cross-country rally.

Rosemary will have a look at the corner fencing over the Easter weekend so we can do the bank.

Working bee date has been set for 7th of April Sunday 10am for all who can attend.

**12th of May** is the internal jumping competition - Mary will judge this event. Rider cards must be graded for jumping. All members may like to check they have the correct approved jumping card if not a form must be filled out to apply for this.

**9<sup>th</sup> of June** Steve Brewster has been emailed re: this rally which falls on a long weekend - we may book in the Womma indoor arena or possibly the Kersbrook indoor arena for this day. Karen will be organising all of this.

This currently clashes with the Metro Zone day so we will possibly be changing the date.

We will run a canteen event as the facility there are a great way to fundraise.

Looking at running classes of 4@ \$20 per rider.

Open this to everyone.

Mary suggested using Nikki Stuart from Kersbrook Equestrian Centre, Mary will chase this up and let Karen know if and when she is available.

First in first served option, email everyone in Paracombe for first option, then open to the public.

## **7. Correspondance:**

7.1 Invitation from Pegasus PC has been received to do a 60th anniversary trail ride - Carley and Ellie will happily attend this, Emi may attend? This invitation will be out up on the pin board and Emi please put this on the website Sunday 5th of May Greenwith Road, Golden Grove to Pegasus grounds.

7.2 Survey from Office for Rec and Sport - Mary and Jackie will do this.

7.3 Post office box renewed

7.4 State Champs

7.5 Kirsten Page asked if anyone is interested in a personal Paracombe brow band.

7.6 Lauren will no longer be a member of Paracombe PC due to her leased horse being sold.

All correspondence will be placed up on the pin board.

7.7 PC Association

## **8. Housekeeping**

Nothing to report

Meeting closed: 9:25pm

**Next meeting: 22<sup>nd</sup> of April 2013 at VEHTEC, 7pm.**

Mary's apologies for this date.

## TO DO LIST FOR MEMBERS

No.	Date	Action	Member to do...	Date achieved.
1	26/3/13	Follow up fencing date with Peter	Mary	
2	26/3/13	Arrange names list for member packs to be recorded once received	Jackie	
3	26/3/13	Flyers in process of being designed (Nicola to email Emi to remind)	Emi / Nicola	
4	26/3/13	Follow up with Steve Brewster re: June rally	Karen	
6	26/3/13	Find out dates available for Kersbrook indoor arena hire & instructor	Mary	
7	26/3/13	Door at far end of shed to be fixed	Carley	
8	26/3/13	Chase up indemnity waiver from Sunnybrae	Lisa B	
9	26/3/13	Obtain formal quote for arena	Rosemary	
10	26/3/13	Send a copy of our minutes to Juliette for PRG & obtain a copy of theirs	Jackie	
11	26/3/13	Make spring more secure with stardroppers	Agistees	
12	26/3/13	Ask Rick to remove the old post near paddock gate entry	Rosemary	
13	26/3/13	'Thank You' to Colin Ferguson from the club	Karen	
14	26/3/13	Complete grant application & obtain letters	Carley	
15	26/3/13	Find out which Parliament member we are under at Paracombe so Carley can request letter	Sonia	
16	26/3/13	Look at the corner fencing over the Easter weekend so we can do the bank.	Rosemary	
17	26/3/13	Email to be sent firstly to members then public re: Indoor rally (Once confirmed)	Jackie	
18	26/3/13	Correspondence to be put on the pin board	Jackie	
19	26/3/13	Working bee date has been set for 7th of April Sunday 10am for all who can attend	All who can	